



SANSKRITHI SCHOOL OF BUSINESS

Approved by AICTE, New Delhi. Affiliated to JNTUA, Anantapur.

Beedupalli Road, Prasanthigram, Puttaparthi, Sri Sathya Sai District – 515 134

5.1.4 File no3- Grievance Redressal Awareness Program

Sanskriti School of Business has a stringent and strong Grievance Redressal mechanism. Awareness programs are conducted on regular basis to inform all the students on the grievance redressal mechanism. Circular received from statutory bodies JNTUA and AICTE are circulated to the students and kept in notice boards of the Institute. Students are informed about how to file a grievance which is available in the Institute website and point of contact.

Enclosed are the circulars received from Institutes Statutory bodies JNTUA and AICTE followed by circulars to students about the information.



Dr. Balakrishnan
PRINCIPAL
Sanskriti School of Business,
Beedupalli Road, Prasanthigram,
PUTTAPARTHI - 515134,
Ananthapuramu (Dt.) A.P.



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JNTUA-CIRCULARS 2017-2018



Email : info@nahrd.in
Website : www.nahrd.in
Ph. : (011) 41678044/45

Ref: SHW/10/19

15.06.2019

Presiding Member (Women Cell/ Internal Complaints Committee)
Prevention of Sexual Harassment of Women at Workplace
Jawaharlal Nehru Technological University, Anantpur
Ananthapuramu,
Andhra Pradesh- 515002

WORKSHOP ON PREVENTION OF SEXUAL HARASSMENT OF WOMEN AT WORKPLACE AT NEW DELHI

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Govt., State Govt., Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations across the country.

Ministry of Women & Child Development, Government of India has also recognized NAHRD as resource institute for imparting training programs/ workshop under Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 vide its notification-dated-09.07.2018.

A workshop on Prevention of Sexual Harassment of Women at Workplace is being organized by NAHRD from 14.10.2019 to 15.10.2019 at New Delhi.

The object of the workshop is to appraise the officers about successful implementation of relevant laws and guidelines on the subject. It will help officials, Members/ Chairperson of Internal Complaints Committee, HR/ Legal professionals to understand the legal preposition on the issue, how to handle sexual harassment complaints and maintain a positive work environment. The present workshop is design keeping in view mandatory requirements as provided under The Sexual Harassment of Women at Workplace



Dr. Balakrishnan

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SSB-COMMITEE FORMATION

SSB/2016-17/JNTUA/ICC Lr.No – 01
Ref.

Date: 28-09-2016

To

The Registrar,
JNTUA, Anantapur,
Anantapur.

Respected Sir,

Sub: Submission of ICC Constitutions Details – Reg.

With reference to the above subject, we have nominated the following staff for
ICC Constitution for our MBA College.

Sr. No.	Name	Designation	Chairperson /Member	e-mail ID	Contact number.
1	Krishna Sowjanya	Asst. Prof	Chairperson	sowjanya@ssbtp.org	7731898698
2	J Raja	Asst. Prof	Member	raja@ssbtp.org	9160578222
3	B Bhagyasree	Asst. Prof	Member	bhagyasree@ssbtp.org	9581959198
4	Khuseja	Jr. Accountant	Member	Khuseja@sanskritihschool.com	9885570767
5	Kusuma Jayaram	Supervisor	Member	kusuma@ssbtp.org	9440380566

Thanking you sir,

[Signature]
PRINCIPAL
Principal
Sanskriti School of Business
PUTTAPARTHI

Phone : 08555-288838, 288828, e-mail: ssbatputtaparthi@gmail.com
Website: www.sanskritihschool.com, sanskritihschool@live.com



[Signature]
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Ref.

Date.....

Reference: DOP & T.O.M.No. 11013/2/2014-Esst.A-III dated February 2, 2015,

Annual Report on cases of Sexual Harassment

Period: 1st September 2016 to 28th September 2016

Ministry / Department: Sanskriti School of Business, Puttaparthi

S. No.		Ministry/ Department	Autonomous Bodies
1	Number of complaints of sexual harassment received in the year	Nil	Nil
2	Number of complaints disposed off during the year	Nil	Nil
3	Number of cases pending for more than 90 days	Nil	Nil
4	Number of workshops on awareness programmes against sexual harassment conducted during the year	Nil	Nil
5	Nature of action	Nil	Nil

Sowjanya 28/9/16
CHAIR PERSON
[Krishna Sowjanya]
Sanskriti School of Engineering
Prasanthi Gram,
PUTTAPARTHI-515 134,
Sanskriti School of Business,
PUTTAPARTHI.

Phone : 08555-288838, 288828, e-mail:ssbatputtaparthi@gmail.com
Website: www.sanskritibschool.com, sanskritibschool@live.com



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Respected Sir/ Madam,

Greetings from NAHRD!!

ONLINE WORKSHOP FOR GENDER SENSITIZATION & PREVENTION OF SEXUAL HARASSMENT OF WOMEN AT WORKPLACE

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Govt., State Govt., Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized a large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations across the country.

Ministry of Women & Child Development, Government of India has also recognized NAHRD as resource institute for imparting training programs/ workshop under Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 vide its notification-dated 09.07.2018.

An online workshop on Gender Sensitization and Prevention of Sexual Harassment of Women at Workplace is being organized by NAHRD from 12.08.2021 to 13.08.2021.

The object of the workshop is to appraise the officers about successful implementation of relevant laws and guidelines on the subject. It will help employees and officers to understand the legal preposition on the issue. It will help Members/ Chairperson of Internal Complaints Committee in handling sexual harassment complaints. There are many grey areas in conduct of inquiry in sexual harassment cases especially when there is confusion between the Sexual Harassment Act and Conduct Rules. The present workshop is design keeping in view mandatory requirements as provided under The Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013. After the workshop the participants shall have updated themselves in the following aspects:

- Concept and Importance of prevention of SHW
- Gender Issues, Dimensions & Types of SHW
- Quid Pro Quo, Hostile Work Environment, Legal Framework
- Do's & Don'ts in view of the relevant provisions
- Vishakha Guidelines and other important judicial pronouncements
- Sexual Harassment of Women at Workplace Act, 2013
- Medha Kotwal Lele case and its implications
- Conducting inquiry in terms of circulars and judicial pronouncements
- Preventive Policies, Gender Budgeting, Role perception & Psychological aspects



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To

The Principals of Constituent and Affiliated colleges.

Sir/Madam,

Sub:- JNTUA-DAAO-Anti-Ragging Measures – Meeting - Reg.

-oOo-

I am by direction to inform that it is mandatory for the Principals to attend the orientation program on Anti-Ragging Measures and University Policies on 07-08-2017 from 10.00 am to 11.15 am, without deputing any substitutes. Kindly note that the attendance will be recorded. Registration for the above program will be done from 09.00 am to 10.00 am at College Auditorium, JNTUA CEA - Director, Academic Audit, JNTUA.

-

"Education is for LIFE and not just for LIVING"

Kind Regards

Dr. Bala Koteswari

PRINCIPAL



Email: principal@sanskritibschool.com



Dr. Bala Koteswari
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Respected Sir/ Madam,

Greetings from NAHRD!!

WORKSHOP ON PREVENTION OF SEXUAL HARASSMENT OF WOMEN AT WORKPLACE AT PUDUCHERRY

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Govt., State Govt., Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations across the country.

Ministry of Women & Child Development, Government of India has also recognized NAHRD as resource institute for imparting training programs/ workshop under Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 vide its notification-dated 09.07.2018.

A workshop on Prevention of Sexual Harassment of Women at Workplace is being organized by NAHRD from 30.01.2020 to 01.02.2020 at Puducherry.

The object of the workshop is to appraise the officers about successful implementation of relevant laws and guidelines on the subject. It will help officials, Members/ Chairperson of Internal Complaints Committee, HR/ Legal professionals to understand the legal preposition on the issue, how to handle sexual harassment complaints and maintain a positive work environment. The present workshop is design keeping in view mandatory requirements as provided under The Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013. After the workshop the participants shall have updated themselves in the following aspects:

- Concept and Importance of prevention of SHW
- Gender Issues, Dimensions & Types of SHW
- Quid Pro Quo, Hostile Work Environment, Legal Framework
- International Commitments and its current Scenario
- Vishakha Guidelines and other important judicial pronouncements
- Sexual Harassment of Women at Workplace Act, 2013
- Medha Kotwal Lele case and its implications
- Steps for conducting inquiry as per DoPT O.M. dated 18.07.2015



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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
(Established by Govt. of A.P., ACT No.36 of 2000)

ANANTHAPURAMU – 515 002 (A.P.) INDIA

Prof. M. Vijaya Kumar
M.Tech., Ph.D.

REGISTRAR



Ph:08554-272433 Fax:08554-272437
Mobile: 9908088805

Email:registrar@jntua.ac.in

Lr.No.DAAO/A2/AICTE/Ombudsman-Appointment/2020

Date:27/01/2020

To
The Principals of all Affiliated Colleges.

Sir,

Sub- JNTUA, Anantapur – Academic Audit – Appointment of
OMBUDSMAN – Communicated – Reg

Ref:- 1.AICTE Lr.No.1-101/DFG/AICTE/Ombudsman/2012,dated:09-07-2012
2. Note orders of the Hon'ble Vice-Chancellor dated:25-01-2020

As per the AICTE regulations all the technological Universities are to appoint an OMBUDSMAN for the purpose of redressal grievances of the students, parents and other.

In this connection, I am by direction inform you that the Director, Academic Audit of the University is appointed as the OMBUDSMAN for JNTUA, Anantapur with immediate effect.

All the Principals are requested to give wide publicity to this and the students and parents may be directed to approach the OMBUDSMAN for redressal of grievances if any.

Yours faithfully,


REGISTRAR

Copy to:

The Member Secretary, All India Council for Technical Education (AICTE), Nelson Mandela Marg, Vasant Kunj, New Delhi, Delhi-110070.
The Director, AICTE-South Central Regional Office, 1st floor, Old Bizard Building, JNTU, Masab Tank Campus, Mahaveer Marg, Hyderabad-500028.
The P.A. to Chairman, A.P. State Council of Higher Education, Sree Mahendra Enclave, Hiway towers backside, Tadepalli bi-pass, Tadepalli, Guntur Dist.-522501
The Secretary, A.P. State Council of Higher Education, Sree Mahendra Enclave, Hiway towers backside, Tadepalli bi-pass, Tadepalli, Guntur Dist.-522501
All University Officials
The Principals, JNTUA CEA / CEP / CEK
The Director, OTPRI, JNTUA.
P.A. to V.C, Rector, Registrar.




PRINCIPAL
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23.02.22

To
Smt. Aruna Sarika
Pri. District Judge-cum-Chairperson
District Legal Services Authority
Ananthapuramu

Dear Madam,

Sub: Report submission – Steps being taken for prevention of ragging in your institution – Reg.

Ref: Lr.in Dis. No. 335/2022/DLSA/ATP dt.10.02.22

This is to inform you that our Institute has taken following measures to eradicate ragging in campus. In fact, our campus is ragging free campus.

- The directions of the Supreme Court and the direction of the Government of Andhra Pradesh with reference to prevention and prohibition of ragging have been included in the Code of conduct/guidelines shared with the students during admissions and also displayed in college website www.sanskrithischool.com
- As per F.No.37-3/Legal/AICTE/2009: and as per the UGC guidelines, Anti Ragging Committee has been created aiming at create awareness against ragging and to prevent any ill incidents taking place in the campus. This committee consists of Principal, Head of the Department, Circle Inspector and 2 faculty members.
- Anti-ragging squad conducts surprise visits to hostels and college premises
- Students are informed that they will be rusticated if indulged in ragging.
- High level security and surveillance is available in the campus, CCTVs are fixed in all the areas and monitored 24/7.
- Each student is allotted to a mentor to discuss academics and personal issues if any. Constant interaction between student mentee and faculty mentor has given good results for our campus.

We ensure you again that our campus is ragging free and we abide to provide healthy environment for our students

Yours sincerely

DR. BALA KOTESWARI - PRINCIPAL



Dr. Bala Koteswari

PRINCIPAL

Sanskriti School of Business,
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GOVERNMENT OF ANDHRA PRADESH HIGHER EDUCATION (MC) DEPARTMENT

Memo. No.1668225/MC/2022,

Dated: 14.03.2022

SUB:- Higher Education – Minutes of the 19th Meeting of Anti Ragging Committee for monitoring measures to prevent ragging in higher educational institutions held under the Chairmanship of Shri Rakesh Kumar Mishra, IPS (Retired) on 9th April, 2021 at 11:00 Am in UGC Main Office, New Delhi, **Communicated – necessary action – Reg.**

REF:- Mail From Under Secretary to the Govt. of India Ministry of Education, Dept. of Higher Education, U.S. Section, Dated: February 2021, received on 07.03.2022,

A copy of the reference cited along with its enclosures is sent herewith to the Commissioner of Collegiate Education, Vijayawada and the Secretary, Andhra Pradesh State Council of Higher Education / Registrars of all Universities under the administrative control of Higher Education Department for information and to take necessary action.

**Y.VENKATAPATHI RAO
JOINT SECRETARY TO GOVERNMENT**

To:
The Commissioner of Collegiate Education, Andhra Pradesh,
ANR Towers, Prasadampadu, Vijayawada (W.E.)
The Secretary, Andhra Pradesh State Council of Higher Education,
Mangalagiri, Guntur District. (W.E.)
The Registrars of all Universities under the administrative control of Higher Education Department.

Copy to :
P.S to Pri.Secy to Govt.,
SP/SC

//FORWARDED :: BY ORDER//

SECTION OFFICER



DR. Balakrishna
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CIRCULARS 2017-2022

CIRCULAR

This is to inform that there is a seminar on "Rules and Regulations of University and College, Code of Conduct in College and Hostel and Anti Ragging measures" on 22/08/2016 by 10 AM in Seminar Hall II. All faculties and students must attend without fail.

(Principal)



Dr. Balakrishnan

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Date: 06/08/2017

CIRCULAR

This is to inform that there is a awareness program on Grievance Redressal Awareness and **“Rules and Regulations of University and College, Code of Conduct in College and Hostel Anti Ragging Measures, Anti Sexual Harassment”** on 10/08/2017 by 2:00 PM in Seminar Hall. All faculties and students must attend the program without fail.



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Date: 21/08/2018

CIRCULAR

This is to inform that there is a awareness program on Grievance Redressal Awareness and **“Rules and Regulations of University and College, Code of Conduct in College and Hostel Anti Ragging Measures, Anti Sexual Harassment”** on 26/08/2018 by 3:00 PM in Seminar Hall. All faculties and students must attend the program without fail.

|



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Date: 11/08/2019

CIRCULAR

This is to inform that there is a awareness program on Grievance Redressal Awareness and **“Rules and Regulations of University and College, Code of Conduct in College and Hostel Anti Ragging Measures, Anti Sexual Harassment”** on 16/08/2019 by 10:00 AM in Seminar Hall. All faculties and students must attend the program without fail.

|



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Date: 10/08/2020

CIRCULAR

This is to inform that there is a awareness program on Grievance Redressal Awareness and **“Rules and Regulations of University and College, Code of Conduct in College and Hostel Anti Ragging Measures, Anti Sexual Harassment”** on 22/08/2020 by 2:00 PM in Seminar Hall. All faculties and students must attend the program without fail.

|



Dr. Balakrishnan

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Date: 15/08/2021

CIRCULAR

This is to inform that there is a awareness program on Grievance Redressal Awareness and **“Rules and Regulations of University and College, Code of Conduct in College and Hostel Anti Ragging Measures, Anti Sexual Harassment”** on 22/08/2021 by 11:00 AM in Seminar Hall. All faculties and students must attend the program without fail.



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Date: 15/08/2022

CIRCULAR

This is to inform that there is a awareness program on Grievance Redressal Awareness and **“Rules and Regulations of University and College, Code of Conduct in College and Hostel Anti Ragging Measures, Anti Sexual Harassment”** on 22/08/2022 by 10:00 AM in Seminar Hall. All faculties and students must attend the program without fail.

|



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